

AGSM @ UNSW Business School

Referee's Report

☐ MBA (Full-time)
 ☐ MBA (Executive)
 ☐ MBAX
 ☐ Graduate Certificate
 ☐ LLM MBA (Law)

Note to applicant: It is essential that the referee complete this form so that all the points in the assessment are addressed. Please upload the completed report form to your application. If you are applying based on work experience, please ensure your referee reports cover at least 5 years out of the last 7 (sometimes multiple reports are required to cover 5 years). A minimum of two referee reports are required. Please save a copy of this form to a local folder before editing.

Applicant details

Family name	Given name(s)
Preferred given name	
Information about the applicant and their role while working with you	
Name of organisation	Position or title
Was English the sole language used by the applicant for business operations in your organisation? ☐ Y ☐ N	
The applicant has worked in the organisation from: / to /	

PD01/06

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This report is a personal recommendation on a candidate for admission to postgraduate AGSM Programs at UNSW Business School. AGSM is ranked as one of the top management schools. It was created to offer management education of a standard comparable to that of leading management schools around the world. AGSM Programs are designed to equip students for senior management positions in the private or public sectors. Entry to a Program is competitive and your frank assessment of the applicant's suitability for admission would be much appreciated. Any additional comments you consider relevant would be welcome.

By completing this form, you agree to be contacted by AGSM for a reference check. Please return the completed & signed form to the Applicant for submission.

Questions to be answered by referee

1. How long, how well and in what capacity have you known the applicant?
2. What do you consider to be their management strengths?
3. What do you consider to be their areas of improvement?

4. Please rate the applicant on the following.

	Excellent	Very good	Good	Satisfactory	Unsatisfactory	Not sure
Intellectual capacity	☐	☐	☐	☐	☐	☐
Written expression	☐	☐	☐	☐	☐	☐
Presentation and communication skills	☐	☐	☐	☐	☐	☐
Ability to work well in teams	☐	☐	☐	☐	☐	☐
Leadership in a team environment	☐	☐	☐	☐	☐	☐
Adaptability to change	☐	☐	☐	☐	☐	☐
Resilience and determination to succeed	☐	☐	☐	☐	☐	☐
Support for sustainable development	☐	☐	☐	☐	☐	☐
Support for equity, diversity and inclusion	☐	☐	☐	☐	☐	☐
Overall management potential	☐	☐	☐	☐	☐	☐

5. Please describe the group of people on which you base your comparison.

6. How would you describe the applicant's creativity and problem solving ability?

7. Please indicate to what level was English used in the applicant's position of employment (covering spoken, written, reading and listening skills).

8. Please make any other comments you feel would be useful to the School in considering this application.

PD01/06

Referee's details

Family name	Given name(s)
Name of organisation	Position or title
Work phone	Email
Address	
Postcode	
Signature	Date

** We accept both handwritten and electronic signatures

PD01/06