UNSW Excelerate Training Program

Module content	Links to training modules	
MODULE 1: Cell Selection 1: Excel Fundamentals: Cell Selection and Control	Windows	Mac
MODULE 2: View and Formatting 2.1: Excel Fundamentals: Quick Access Toolbar 2.2: Excel Fundamentals: Navigating Views 2.3: Excel Fundamentals: Perfecting Formatting	Windows Windows Windows	Mac Mac Mac
MODULE 3: Auto and Flash Fill 3.1 Excel Fundamentals: Auto and Flash Fill Techniques	Windows	Mac
MODULE 4: Data Entry and Manipulation 4.1: Excel Fundamentals: Efficient Data Entry 4.2: Excel Fundamentals: Data Validation Techniques 4.3: Excel Fundamentals: Importing Data from Various Sources 4.4: Excel Fundamentals: Insert, Copy, Paste Functions 4.5: Excel Fundamentals: Data Manipulation Essentials 4.6: Excel Fundamentals: Sorting and Filtering Data	Windows Windows Windows Windows Windows Windows	Mac Mac Mac Mac Mac Mac

4.7: Excel Fundamentals: String Data Conversions	[Windows](#)	[Mac](#)
4.8: Excel Fundamentals: Creating Random Numbers	[Windows](#)	[Mac](#)
4.9: Excel Fundamentals: Hyperlinks, Notes and Comments	[Windows](#)	[Mac](#)
MODULE 5: Analysis		
Module 5.1 Basic Functions		
Module 5.1.1: Basic Functions: Essential Calculation Functions	[Windows](#)	[Mac](#)
Module 5.1.2: Basic Functions: IF Statement Fundamentals	[Windows](#)	[Mac](#)
Module 5.1.3: Basic Functions: IF Statement Practical Applications	[Windows](#)	[Mac](#)
Module 5.1.4: Basic Functions: Using Boolean Operator	[Windows](#)	[Mac](#)
Module 5.1.5: Basic Functions: Mastering Lookup and Retrieval	[Windows](#)	[Mac](#)
Module 5.1.6: Basic Functions: Managing Date and Time	[Windows](#)	[Mac](#)
MODULE 5.2: Statistical Functions		
Module 5.2.1: Statistical Functions: The Basics	[Windows](#)	[Mac](#)
Module 5.2.2: Statistical Functions: Using the Data Analysis Toolpak	[Windows](#)	[Mac](#)
Module 5.2.3: Statistical Functions: Identifying Variable Errors	[Windows](#)	[Mac](#)
Module 5.2.4: Statistical Functions: Exploring Normal Distribution	[Windows](#)	[Mac](#)
Module 5.2.5: Statistical Functions: Confidence Intervals	[Windows](#)	[Mac](#)
Module 5.2.6: Statistical Functions: Hypothesis Test	[Windows](#)	[Mac](#)
Module 5.2.7: Statistical Functions: Chi-Square	[Windows](#)	[Mac](#)
Module 5.2.8: Statistical Functions: Simple Linear Regression	[Windows](#)	[Mac](#)
Module 5.2.9: Statistical Functions: Multiple Linear Regression	[Windows](#)	[Mac](#)
Module 5.2.10: Statistical Functions: How to use offset	[Windows](#)	[Mac](#)
MODULE 5.3: Tables and Charts		
Module 5.3.1: Tables and Charts: Pivot Tables	[Windows](#)	[Mac](#)
Module 5.3.2: Tables and Charts: Pivot Charts	[Windows](#)	[Mac](#)
Module 5.3.3: Tables and Charts: The Basics	[Windows](#)	[Mac](#)

UNSW
SYDNEY

Module 5.3.4: Tables and Charts: Bar Charts	Windows	Mac
Module 5.3.5: Tables and Charts: Pie Charts	Windows	Mac
Module 5.3.6: Tables and Charts: Line Charts	Windows	Mac
Module 5.3.7: Tables and Charts: Scatter Plots	Windows	Mac
Module 5.3.8: Tables and Charts: Advanced	Windows	Mac
MODULE 5.4: Financial Analysis		
Module 5.4.1: Financial Analysis: Time Value of Money and Investment Evaluation	Windows	Mac
Module 5.4.2: Financial Analysis: Loan and Amortisation	Windows	Mac
Module 5.4.3: Financial Analysis: Bond Valuation and Rates	Windows	Mac
Module 5.4.4: Financial Analysis: Bond Valuation and Rates – Extensions	Windows	Mac
Module 5.4.5: Financial Analysis: Asset Depreciation	Windows	Mac
MODULE 5.5: Excel Advanced Problem-Solving		
Module 5.5.1: Excel Advanced Problem-Solving: Macros - The Basics	Windows	Mac
Module 5.5.2: Excel Advanced Problem-Solving: Iterative Solutions and Optimisation	Windows	Mac
Module 5.5.3: Excel Advanced Problem-Solving: Scenario Analysis and Forecasting	Windows	Mac
Module 5.5.4: Excel Advanced Problem-Solving: Formula Checking and Evaluation	Windows	Mac
MODULE 6: Output **MODULE 6.1: Print** Module 6.1: Excel Fundamentals: Mastering Print Functions	Windows	Mac
MODULE 6.2: Use Excel Output Module 6.2.1: Excel Fundamentals: Using Excel Output and Workbook Formatting	Windows	Mac
Module 6.2.2: Excel Fundamentals: Sharing and Collaborating on Workbooks	Windows	Mac
Module 6.2.3: Excel Fundamentals: Preparing Workbooks for Collaboration	Windows	Mac

UNSW
SYDNEY