

CSE Special Consideration Procedure

This document describes how the UNSW Assessment Implementation Procedure will be applied for students who cannot undertake final exams in Computer Science & Engineering courses:

Supplementary exam

Courses with final exams will offer a supplementary exam to students who:

- cannot undertake the final exam, AND
- successfully apply for special consideration.

Alternate supplementary exam

An alternate supplementary exam will be offered to students who:

- cannot undertake a supplementary exam, AND
- successfully apply for Special Consideration.

Consistent with UNSW Assessment Implementation Procedure, further assessment will not normally be offered to students who do not undertake the alternate supplementary exam.

Further assessment for exceptional circumstances

Further assessment may be offered in exceptional cases, where:

- the student has documented in an approved Special Consideration request, circumstances with significant impact extending over multiple weeks, and
- the circumstances overlap with the final exam, supplementary exam and alternate supplementary exam, and prevent the student from undertaking all three exams.

Offers of further assessment will only be made if:

- the student has satisfactorily completed non-exam assessment, AND
- the student has not attempted the course more than once previously.

Students documenting separate short duration impacts coinciding with all 3 exams will not be offered further assessment.

An example of exceptional circumstances where further assessment may be offered after the alternate supplementary exam would be hospitalisation for an extended period preventing a student attempting all three exams.

In these exceptional circumstances, as described in the UNSW Assessment Implementation Procedure, students may be allowed to audit the next offering of the course and attempt the final exam of that offering. If the student does not undertake the final exam of the next offering, no further assessment will normally be offered.

Convenor discretion

The convenor of a course may, at their discretion in exceptional cases offer an alternate supplementary assessment instead of a supplementary exam or an alternate supplementary exam.

The convenor of a course may, at their discretion, offer another form of supplementary assessment instead of an exam to all students offered further assessment in a course.