School of Aviation

Please read the information before completing the attached Internal Application Form.

Bachelor of Aviation (Flying) direct fees for flying training schedule:

In addition to Domestic or International Tuition Fees, and the Student Services and Amenities Fee, below is the approximate breakdown of the 7 instalments of direct fees for 2025 commencement in the program. These indicative direct fees (subject to change) are **not deferrable** on HECS-HELP; they are paid directly to UNSW on invoice:

Apr 2025	~$7,500
Jan 2026	~$28,500
Mar 2026	~$28,500
May 2026	~$28,500
Jul 2026	~$28,500
Sep 2026	~$28,500
Sep 2027	~$0-$30,000 (depending on elective)

It is important that applicants read and discuss this direct fees schedule and Information for People Providing Financial Support with their parent/guardian who provides financial support.

Interview priorities for Universities Admissions Centre (UAC) applicants:

While we aim to organise an interview for all applicants who submit their internal application form before the release of ATAR, priority will be given to those with strong academic performance. After the release of ATAR in December, we will only arrange interviews for eligible applicants with a selection rank of 80 or higher.

Graduate Diploma in Flying Program

If you are a domestic applicant (with Australian citizenship), you may want to consider the Graduate Diploma in Flying program. Indicative direct fees for 2026 commencement are approximately $31,600 (subject to change). The remaining fees for flying training are tuition fees, which can be deferred on a FEE-HELP loan, subject to the HELP loan cap For more information, please visit https://www.unsw.edu.au/study/postgraduate/graduate-diploma-in-flying.

The flying training in the Graduate Diploma in Flying is identical to that delivered in the Bachelor of Aviation (Flying) program to CPL and instrument rating stages.

For the Graduate Diploma in Flying program, you do NOT need to complete this internal application form. However you need to apply for the Bachelor of Aviation Management (429520) through UAC (https://www.uac.edu.au/) and then apply internally to the Graduate Diploma in Flying during your first year of studies. Both programs must be studied concurrently for students who do not already hold a cognate undergraduate degree.

INFORMATION FOR PEOPLE PROVIDING FINANCIAL SUPPORT – BACHELOR OF AVIATION (FLYING) (BAVF) AND GRADUATE DIPLOMA IN FLYING (GDF)

In many cases students rely on other people to provide financial support for flying training. UNSW understands that without this support many students would not be able to undertake flying training and acknowledges the significant role played by the people providing financial support.

GENERAL INFORMATION

The practical flying training component of BAVF and GDF is delivered by the Flying Operations Unit (FOU), located at Bankstown Airport. The FOU is staffed exclusively by UNSW employees and is a unit in the School of Aviation at UNSW.

The rules and procedures, including details of fees that apply to the flying components of BAVF are contained in the Professional Pilot Program Procedures Manual or the Graduate Diploma in Flying Procedures Manual for the GDF. The applicable manual has been given to students and it is strongly recommended that the people giving financial support to students are familiar with the applicable manual.

The second year of BAVF is spent at the FOU from early January to mid-December. Similarly, GDF students undertaking Bachelor of Aviation (Management) in parallel are required to combine academic study at the Kensington campus with flying training at the FOU. Students progress from little or no professional flying training to a Commercial Pilot Licence and Instrument Rating, both professional qualifications. It is critical that the significant level of commitment required in time, effort, and behaviour is well understood and applied. Your support and involvement are beneficial.

SCHEDULING

Students may be scheduled to fly anytime day or night, including weekends if necessary. A schedule for the following week is published each Friday; however, the weekly schedule is amended daily or may be changed at short notice because:

- The most important consideration is safety, so we respond to circumstances affecting safety in a manner that takes precedence over schedule, student comfort, and economy;
- The nature of the training requires specific minimum weather conditions, and we must respond to changing or un-forecast weather;
- The nature of flying training is different to that of an airline schedule because students' progress is not always predictable, so we must respond to students' progress daily.

COURSE LEAVE

Students must prioritise their UNSW work; requested leave must be unavoidable or the result of illness or misadventure and in both cases supported by documentary evidence. 100% attendance, other than due to illness or misadventure or because of granted leave, is required. Students must apply or support absences using UNSWs special consideration procedures (https://student.unsw.edu.au/special-consideration).

CRICOS Provider Code 00098G

STUDENT PRIVACY

Even though people may provide financial support to a student, privacy rules (https://student.unsw.edu.au/privacy) only allow the release of information about a student to:

- The student themselves;
- A person or organisation nominated in writing by the student; or
- People to whom or organisations to which UNSW is required to release information in accordance with legislation.

Therefore, although communication between the UNSW and people who provide financial support is often desirable, it can only occur with the student's written permission in most circumstances.

FLYING TRAINING DIRECT/TUITION FEES

The direct and/or tuition fees cover a specific number of airborne flying training hours, pre-flight briefings, flight test attempts, theory exam attempts, licence issue and security checks, uniform, regulatory documents, textbooks, navigation equipment and other sundry items. Full details of the items covered by the direct fees can be found in the appropriate procedures manual.

If the student requires additional total flying hours, flight tests, exams, equipment, or briefings to achieve the necessary standard, the student is liable to pay additional direct fees.

Additional direct fees are payable immediately following flights where the syllabus allowance has been exceeded, using rates specified in the procedures manual. Sometimes additional charges can come as quite a shock to the people providing financial support and it is therefore strongly recommended that effective communication between the student and the people providing financial support is maintained.

If the student maintains a satisfactory standard and rate of progress defined by the syllabus there are no additional direct fees. Additional direct fees are most often incurred by students who:

- Lack aptitude for flying;
- Neither maintain the required level of effort nor complete assigned work, sometimes due to inappropriate levels of paid work unrelated to flying training;
- Maintain attendance at the FOU that is neither consistent nor punctual; or
- Do not maintain effective communication with either FOU staff or the people providing financial support.

Paid outside work may be desirable to assist with the costs of the course and/or living, but it is inadvisable that a student works to the extent that successful completion of the course is jeopardised.

CONTACT INFORMATION

The primary point of contact for students, once flying begins, is their assigned flying instructor. However, at any time, students are encouraged to discuss matters, report problems or request help or information from the Head of Operations or Director of Flight Operations (who is the senior FOU staff member), whose contact details are:

Rodney Hyde
Head of Operations
PO Box CP292 Condell Park NSW 2200
r.hyde@unsw.edu.au
+61 (2) 9791 3047

Malcolm Good
Director of Flying Operations
PO Box CP292 Condell Park NSW 2200
malcolm.good@unsw.edu.au
+61 (2) 9791 9446 or +61 (0) 438 560318

Internal Application Form

Bachelor of Aviation (Program 3980)

School of Aviation | Faculty of Science

zID / UAC No:	
UAC Preference:	**N/A**

1. PERSONAL DETAILS (Please print using **BLOCK LETTERS**)

Title: ☐ Mr ☐ Miss ☐ Mrs ☐ Ms	
Family Name:	Given Names:
Date of Birth (dd/mm/yyyy):	Country of Citizenship:

2. CONTACT DETAILS

Address:		City:
State:	Country:	Postcode:
Telephone: (include country/area code)	Mobile: (include country/area code)	Email:

3. COMMENCEMENT DETAILS

☐ Term 1 (February)	Year:

4. PERSONAL PROFILE

What is the highest education qualification you will hold prior to commencing the Bachelor of Aviation?

Name of Qualification:	Year Completed:
Name of Institution:	State/Country:
Other Information (Employment history, interest, other significant factors, etc)	

5. AVIATION INFORMATION

NB. **Flying applicants are not expected to have any flying experience.**
Aviation Qualifications: (show all aviation related qualifications and validity - for pilot licenses show ratings and endorsements and "part qualification" such as ATPL theorysubjects). Enclose certified copies of all qualifications.

Licence Type	Year Issued	Current Y/N	Ratings	Endorsements

6. CHECKLIST

- ☐ All necessary information and documents (half-yearly or yearly school report) are attached
- ☐ BAv applicants must also apply to UAC or to Direct Admissions
- ☐ Read and acknowledge the additional flying fees schedule

7. DECLARATION AND SIGNATURE

I wish to be considered for the Bachelor of Aviation (Flying) program and I declare that all the information submitted on this application is correct and complete. I understand that the University reserves the right to vary of reverse any decision or enrolment made on the basis of incorrect or incomplete information.

I HAVE ATTACHED DOCUMENTARY EVIDENCE OF ALL STUDIES

Signature _____ Date _____

RETURN THIS APPLICATION TO aviation@unsw.edu.au with subject "Internal Application for Bachelor of Aviation (Flying)"