Academic Board (AB), Minutes of Meeting

DATE: Tuesday 27 June 2023
TIME: 10am-12.30pm
VENUE: Level 3 Boardroom, Chancellery and via Microsoft Teams ('online' refers to online attendance only – otherwise, attendance was in person)

PRESENT

1. Professor D Cohen, Science, AB President and Chair
2. Scientia Associate Professor LA Rollins, Science, AB Deputy President
3. Scientia Professor V Perkovic, Acting Provost – Faculties and Dean of Medicine & Health
4. Scientia Professor G Williams AO, Deputy Vice-Chancellor, Planning & Assurance (DVCPA) and Acting Provost – Operations
5. Professor C Annesley, Acting Provost – Faculties and Dean of Arts, Design & Architecture
6. Professor M Crossley AM, DVC, Academic Quality (DVCAQ)
7. Professor C Doolan, Engineering (online)
8. Professor X Feng, Medicine & Health
9. Professor N Fisk AM, DVC, Research & Enterprise (DVCRE) (online)
10. Professor S Foster, Dean of Engineering
11. Professor N Garg, Business School (online)
12. Professor B Golder, Such other Person
13. Professor M Green, Medicine & Health (online)
14. Professor F Johns, Law & Justice
15. Professor L Lixinski, Law & Justice
16. Professor S Maddison, DVC, Education and Student Experience (DVCESE) (online)
17. Professor D McCamey, Pro-Vice-Chancellor, Research (PVCR) (online)
18. Professor J Morris, PVC, Research Training and Dean of Graduate Research
19. Professor A Ortmann, Business School (online)
20. Professor L Ravelli, Arts, Design & Architecture (online)
21. Professor S Scott, UNSW Canberra
22. Professor J Seidel, Science (online)
23. Professor A Steel, Such other Person; Acting PVC, Education & Student Experience (online)
24. Professor C Styles, Dean of Business School
25. Professor M Uncles, Business School
26. Professor W Zhang, Engineering
27. Professor A Zwi, Arts, Design & Architecture
28. Associate Professor C Bond, Law & Justice, AB Deputy President
29. Associate Professor A Heywood, Medicine & Health
30. Associate Professor R McKetin, Medicine & Health (online)
31. Associate Professor M Michael, Arts, Design & Architecture (online)
32. Associate Professor B Watson, Acting DVC, Equity, Diversity & Inclusion (DVCEDI) (online)
33. Dr N Castano Rodriguez, Such other Person, Representative of the Early Career Academic Network (ECAN) Executive Committee (online)
34. Dr N Gardner, Such other Person
35. Dr A Khatamianfar, Engineering (online)
36. Dr J Steele, Science
37. Ms I Cruz Aroca, Postgraduate Student (online)
38. Mr J Karras, Higher Degree Research Student (online)
39. M McBurnie, Postgraduate Student
40. Mr C Pearce, Law & Justice (online)
41. Mr H Salehi, Higher Degree Research Student
42. Mr A Sunjaya, President of Postgraduate Council (PGC) (online)
43. Ms K Watson, Arts, Design & Architecture

APOLOGIES:
Scientia Professor S Rogge, Dean, Science
Professor A Brungs, Vice-Chancellor (VC)
Professor N Klein, Such other Person
Professor A Lynch, Dean of Law & Justice

Professor E Sparks, Rector of UNSW Canberra
Professor M Tani Bertuol, UNSW Canberra
Associate Professor S Clark, Engineering
Associate Professor D Dong, UNSW Canberra
Associate Professor A Kayis-Kumar, Business
Dr D Lackerstein, UNSW Canberra
Mr J Lowinger, Undergraduate Student
Ms T McKee, Indigenous Student Representative
Mr Z Morris, Undergraduate Student
Mr O Pike, Chair of Arc @ UNSW Board
Ms P Sedgwick, President, Student Representative Council (SRC)
Officer Cadet H Hutchinson, UNSW Canberra Student

IN ATTENDANCE: Professor J Hanrahan, President of the Academic Board, Sydney University
Professors S Kable (online), L Lutze-Mann (online), S McIntyre (online), M Pagnucco (for item 19) and L Piggott (online)
Dr R LeBard, Associate Dean, Education, Innovation and Student Experience, (for the Dean of Science) and Dr J Strauss
Mr M Borchert, Ms Y Chan (online for item 18), Ms B Greene (online for item 18), Ms S Hilton (online), Ms N Huggett (online), Ms M Leeming (online for item 18), Ms S Lightfoot (for item 10), Ms M Pavelkova and Mr D West (for item 10)

SECRETARY: Ms F Velosa, Senior Governance Officer

Quorum: 20
RAMS: 2023/000227

A   PROCEDURAL MATTERS
1.   Welcome, apologies and leave of absence
The Chair extended his respects to Elders past and present, and acknowledged the Traditional Custodians of all the lands from which members were joining the meeting.

The Chair welcomed everyone to the meeting, with particular reference to the following:
- new AB member Professor Maddison (DVCESE) and
- Professor Hanrahan, a member of the University Promotions Committee of UNSW, as an observer from the University of Sydney.

On behalf of the AB, the Chair thanked Professor Lutze-Mann for her AB participation as Acting DVCESE and the following outgoing AB staff members for their membership of, and contribution to, the AB:
1. A/Professor Bond
2. A/Professor Dong
3. Professor Doolan
4. Professor Feng
5. Dr Gardner
6. Professor Green
7. A/Professor Heywood
8. A/Professor Kayis-Kumar (outgoing Deputy President of the AB)
9. Dr Khatamianfar
10. Dr Lackerstein
11. Professor Lixinski
12. Mr Pearce
13. Professor Seidel
14. Professor Uncles
15. Professor Zhang
16. Professor Zwi

The Chair also thanked outgoing Chair of Arc, Mr Pike, and outgoing Indigenous Student Representative, Ms McKee, for their participation on the AB.

The Chair congratulated Professor Kable for his election as AB President and expressed full confidence in his leadership of the AB from July 2023 with the two elected Deputy Presidents (see item 7.1).

The AB accepted the apologies received from AB members for the meeting, as listed above.

2.   **Minutes of the previous meeting held on 16 May 2023**

      RESOLVED
      The Academic Board confirmed the minutes of its meeting held on 16 May 2023 as an accurate record, and authorised the Chair to sign them digitally, with the following minor amendment:

      Addition of the following dot point to item 12 under the myExperience discussion of the overall increase in the T1 2023 response rate (52%):
      •   Students may be encouraged to complete student surveys but no incentives are to be offered

      Secretary's note: The minutes were updated and signed after the 27 June 2023 Academic Board meeting.

3.   **Matters arising and business carried forward, other than business covered on the agenda**

      3.1   The 'stackability' and RPL requirements of Graduate Certificates under current academic policies and procedures, and potential reputational impact

            Professor Crossley reported that there was no update as UAQC had not met since the 27 June 2023 AB meeting. He would report back after UAQC consideration of the matter.

4.   **Declarations of Conflicts of Interest**
      The Chair called for declarations of conflicts of interest with any matters before the AB. No declarations were provided.

5.   **Starring of items, adoption of unstarred items and rearrangement of the agenda**
      The AB received a request to star item 8 and carried a motion to adopt all the unstarred items.

6.   **Confirmation of confidential items**
      The AB noted the confidentiality of item 11 and item 18 until further notice.

B   **PRESIDENT'S BUSINESS**
7.   **Report of the AB President**
      The AB noted the June 2023 report of the AB President, which covered the Chair's time on the AB for more than 20 years and as President for 6.5 years. He congratulated the AB and its members for travelling well in their role on the peak academic body at UNSW.

      7.1   **2023 AB election results – AB President and two Deputy Presidents for a term from 1 July 2023 to 30 June 2025**
            The AB noted the election of Professor Kable as President of the Academic Board, and Professor Scott and Scientia Associate Professor Rollins as Deputy Presidents of the Academic Board for a term from 1 July 2023 to 30 June 2025.

7.2   Amendments to the UNSW Rules – approved by UNSW Council on 19 June 2023
The AB noted the updates to the UNSW Rules as approved by UNSW Council on 19 June 2023.

7.3   Appointment of Dr Diana Perche as Such other Person to AB – approved by UNSW Council on 19 June 2023
The AB noted that Council approved the appointment of Dr Perche to the AB under the Such other Persons (SoP) membership from 1 July 2023 to 30 June 2025 – in her capacity as Chair of the Program Review Committee (PRC).

8.   Question on Notice (QoN)
- **Performance relative to opportunity adjustments and tenure, and promotions procedures**
  The AB noted the response to the QoN and that, before the pandemic, promotions committees at both Faculty and University levels considered and discussed broad HR matters, appointments, conversion and promotion for consistency, which remain important after the pandemic.

  The Chair thanked Professor Annesley and the Chief HR Officer, Ms Amorelli, for the written response.

9.   Report of the Vice-Chancellor (VC)
Acting Provost – Operations, Scientia Professor Williams, reported on behalf of the VC who apologised for not being able to attend the last meeting of the outgoing AB president.

➢ On behalf of the AB and the University, the VC wished to thank Professor Cohen for his significant leadership of the AB for almost 7 years (three terms) and his AB membership for 20 years, noting an uplift in student engagement on the Board among his numerous achievements. Professor Williams thanked Professor Cohen for his UNSW involvement for 33 years on the staff. Outside of the AB responsibilities, Professor Cohen is a notable academic and President of the Australian Geoscience Council, and will continue his connection with UNSW in an honorary capacity. Professor Williams noted that Professor Cohen's contribution and humour would be missed, and wished him well for the future.

  RESOLVED
  The Academic Board recorded a vote of thanks to Professor Cohen for serving as President of the Academic Board and for his distinguished service to, and exemplary leadership of, the Board, which was acknowledged by acclamation.

➢ Professor Williams welcomed Professor Maddison as DVCESE and thanked Professor Lutze-Mann for her role as Acting DVCESE in the last year.

➢ The AB noted the VC's recent disestablishment of the Management Board and the Senior Leadership Team, which would be replaced with the University Leadership Team (ULT) to meet fortnightly and the VC's Advisory Meeting (VCAM) to meet weekly (three times per month). The VC's intention with the changes in organisational structures is for ULT to be collaborative in making decisions and serve the University. VCAM will consider operational issues as they arise for advice to be provided by relevant University leaders. Professor Williams reported that the ULT planning day on 28 June 2023 would consider and discuss the new structures, the new strategic planning process, reforming systems across the University, and key strategic focus areas, including a deep dive into assessment reform and UNSW3+.

➢ Professor Williams reported on the following appointments:
  - DVC Global Colin Grant joined UNSW on 26 June 2023.

- PVC Industry & Innovation, Dr Stephen Rodda, would join UNSW on 8 August 2023.
- Recruitment of the Provost and DVC/PVC Indigenous should be completed in the coming weeks.
- The positions of Deputy Vice-Chancellor Equity, Diversity and Inclusion and Vice-President External Engagement will be consolidated into a newly created role of Deputy Vice-Chancellor or Vice-President Societal Impact, Engagement and Equity – to focus on Societal Impact. The position of PVC Inclusion to be created will build on the important work progressing in the EDI space.
- Professor Williams thanked Associate Professor Bruce Watson for his work in the Equity, Diversity and Inclusion space, and Ms Fiona Docherty for the leadership she has demonstrated in External Engagement.

The Chair thanked Scientia Professor Williams for the update on behalf of the VC and for all the good wishes.

C   PRESENTATIONS AND DISCUSSION TOPICS

10.   UNSW College HEP (Higher Education Provider) Update and Student Transition Planning
The AB noted the paper on the UNSW College HEP Update.

Ms Lightfoot, the CEO of the newly registered and rebranded UNSW College (previously UNSW Global) and Mr West, the Executive Director, Academic presented on the following:
- Overview of transition from UNSW Global to UNSW College
- HEP progress to date
- TEQSA feedback supporting the outcome of the submission to become a HEP
- The UNSW College governance structure
- The TEQSA accredited HE programs and the UNSW degrees for which UNSW College will act as a feeder

The AB noted the following next steps for the UNSW College:
- Finalise CRICOS & FEE-HELP approvals
- Finalise transition plan
- Undertake transition consultation/approvals with UNSW
- Finalise transition planning with TEQSA

It was noted that sources within TEQSA considered the UNSW College application to be the best they had ever seen.

The Chair thanked Ms Lightfoot and Mr West for their presentation and update. He congratulated them on the seven-year registration of UNSW College in the category of Institute of Higher Education and the excellent progress made thus far. The AB agreed that a close relationship should be maintained between the UNSW AB and the Academic Board of the UNSW College.

D   REPORTS

11.   Deputy Vice-Chancellor, Research & Enterprise (DVCRE)
The AB noted the report of the DVCRE.

Professor Fisk summarised the following:
- The trip to China in May by UNSW colleagues, which included discussions about opportunities for the domestic and international UNSW student community, including industry placement, joint PhD programs, increased student mobility, and start-up/entrepreneurial support
- The 21 new major grants secured by UNSW, worth $52.4M
- The results of the 2023 Nature Index (NI) rankings released on 15 June 2023

- A national consultation by the Department of Health and Aged Care to improve alignment and coordination between the MRFF and the Medical Research Endowment Account (NHMRC funding)
- The annual URC/UHDRC Strategy Day held on 25 May 2023, which included discussions of the Trailblazer Universities Program and their proposed cultural change initiatives, the EF communities of practice and the establishment of a research translation community of practice, and methods for building a positive research & innovation culture at UNSW, noting that many of the suggestions to improve the research culture at UNSW would be implemented in the next 12 months

The AB noted that the best outcome yet for UNSW in the results of the 2024 QS World University Rankings would be delivered the next day, which would be reported on at the next AB meeting.

Professor Fisk paid homage to the outgoing AB President, who had met with him regularly over the years and engaged with the research bodies and the annual research planning day.

The Chair thanked Professor Fisk for his report, and congratulated him, his Division and the University, in advance, for the good news story about UNSW rankings expected to be released the next day.

12. **Deputy Vice-Chancellor, Education and Student Experience (DVCESE)**
    AB noted the report of the DVCESE, Professor Maddison.

    Professor Maddison thanked the Chair and the AB for their warm welcome, and highlighted the following in her report:
    - The international student load is ahead of plan.
    - The accommodation concierge service has commenced operations to assist students in obtaining off-campus accommodation.
    - There is a great deal of activity in the student and staff community around generative artificial intelligence (AI) with much focus on the challenges that contract cheating and the misuse of generative AI present to the integrity of academic assessment, as well as constructive ways and opportunities to use AI in learning & teaching. Generative AI is having various impacts on UNSW, including a marked increase in the number of courses requesting in-person invigilated examinations in T3 2023.

    Professor Maddison, assisted by outgoing acting DVCESE Professor Lutze-Mann, presented on the hot-off-the-press 2022 national results of the Quality Indicators for Learning & Teaching (QILT) SES (Student Experience Survey). The results show UNSW remains in the lowest quartile with Sydney, Melbourne and Monash for the overall undergraduate student experience, but has improved from 2021 and has shown the greatest overall improvement since 2019 (pre-COVID) for all universities. UNSW continues to perform strongly in the postgraduate space.

    AB noted the following key insights:
    - The sector is recovering from challenges to the student experience related to the COVID-19 pandemic, with overall improvements seen across quality indicators.
    - UNSW's ranking has seen some improvement – to 39 out of 42 in 2022.
    - UNSW is one of only 7 universities that improved overall educational experience ratings between 2019 and 2022 – by 7.1 percentage points, the largest improvement by far.
    - Results are largely stable across quality indicators year on year, with marked improvements in Learner Engagement (46.3 in 2021, 57.4 in 2022) and Learning Resources (76.1 in 2021, 81.6 in 2022).
    - The quality of undergraduate students' entire educational experience has improved from 66.9 in 2021 to 69.9 in 2022.

- UNSW remains above the average for postgraduate overall.

Professor Maddison thanked staff for their work in supporting excellent teaching and the student experience, and increasingly engaging with students outside the classroom.

In concluding the discussion on QILT, Professor Crossley emphasised that UNSW cares deeply about its students and the desire to continue improving and delivering a great student experience.

The AB noted that UNSW leads the GOS (Graduate Outcomes Survey) results – which is the ultimate test of the quality of the University's programs and graduates following their 3, 4 or 5 years of study at UNSW.

The Chair thanked Professors Maddison and Lutze-Mann for the presentation, to be circulated to the AB after the meeting.

12.1 Degrees awarded with distinction – 1 June 2022 to 31 May 2023
The AB noted the number of degrees awarded with distinction, from 1 June 2022 to 31 May 2023, including total number of degrees conferred, number 'at pass' and percentage of total 'at distinction'.

13. Deputy Vice-Chancellor, Academic Quality (DVCAQ)
AB noted the report of the DVCAQ, Professor Crossley.

Professor Crossley reported that after the census date, the University's student load is stable as enrolment targets have been met for T1 2023, with international students just above target, and UNSW's student load is expected to be on target for T2 2023.

Regarding the ESOS (Education Services for Overseas Students) return to compliance, Professor Crossley reported on the following:
- Work with the International Student Compliance Team to monitor compliance with the reinstatement of ESOS requirements is ongoing.
- A small proportion of enrolled onshore students with international student visas are currently at risk of being non-compliant, due to scheduling issues in some cases (i.e. in-person classes are full or not offered for their chosen courses). Some of these students have not responded to UNSW emails and survey regarding their intention to continue their studies in Australia.
- Faculties are being contacted to ensure sufficient in-person classes are available in Term 3 to allow students to meet the requirements of their student visa.
- The office of the DVCAQ will liaise with TEQSA as required to ensure there are no adverse impacts on current students in Australia.
- About 590 students remain offshore and will have their CoE (confirmation of enrolment) cancelled in line with ESOS requirements. Students will have the chance to appeal, and if they return for T3 2023, they will be able to continue their studies onshore.

Professor Crossley agreed to provide a statement on ESOS requirements to help the Faculties to achieve compliance and facilitate consistency across the University while maintaining some flexibility through hybrid learning and teaching that is not detrimental to the mental health of students and staff [**Matter Arising**].

Professor Crossley thanked the AB President for his hard work as a member and leader of the Academic Board over many years while remaining true to himself in all his University collaborations.

The Chair thanked Professor Crossley for his report and ongoing engagement with TEQSA on academic matters impacting on the University community. On behalf of the AB, the Chair

congratulated Professor Crossley on his appointment as a Member of the Order of Australia (AM) in the recent 2023 King's birthday honours.

E	POLICIES AND PROCEDURES

Nil

F	ACADEMIC OFFERINGS, FACULTIES AND BOARD OF STUDIES

14. **Academic Programs & Specialisations (new & revised) as recommended by ABPC of 2 June 2023 and UHDRC of 22 June 2023**

RESOLVED

The Academic Board approved the following academic proposals, as set out in ECLIPS:

Arts, Design & Architecture
Program – Undergraduate New
14.1   4071 Bachelor of Education (Primary) (Honours)
14.2   4072 Bachelor of Education (Primary)
Program – Undergraduate Revisions
14.3   3325 Bachelor of Social Sciences
14.4   3332 Bachelor of Construction Management and Property
14.5   3341 Bachelor of Media
14.6   3409 Bachelor of Arts
14.7   4527 Bachelor of Design (Honours)
14.8   4825 Bachelor of Design
14.9   4830 Bachelor of Fine Arts
Program – Postgraduate New
14.10   5319 Graduate Diploma in Animation and Visual Effects
14.11   7319 Graduate Certificate in Animation and Visual Effects
14.12   9319 Master of Animation and Visual Effects
14.13   8144 Master of Architecture /Master of Property and Development
14.14   8942 Master of Development Studies
14.15   9313 Master of Design
Program – Postgraduate Revisions
14.16   8136 Master of Landscape Architecture
14.17   8233 Master of International Relations
14.18   8259 Master of Public Policy & Governance
Specialisation – Postgraduate New
14.19   UDESAS Urban Design
Specialisation – Postgraduate Revisions
14.20   LANDDS Landscape Architecture Stream A
14.21   LANDES Landscape Architecture Stream B
Business
Program – Undergraduate Revisions
14.22   3586 Bachelor of Actuarial Studies
14.23   3587 Bachelor of Actuarial Studies (Co op)
Program – Postgraduate New
14.24   7459 Graduate Certificate in Sustainable and Inclusive Business
Program – Postgraduate Revisions
14.25   8404 Master of Commerce
14.26   8409 Master of Professional Accounting

14.27   8415 Master of Professional Accounting (Extn)
14.28   8417 Master of Commerce (Extension)
14.29   8437 Master of Analytics

Specialisation – Postgraduate New
14.30   MNGTAT Cyber Security Leadership
14.31   MNGTBT Policy Leadership
14.32   MNGTCT Sustainable and Inclusive Business
14.33   ZZBUFS Diversity, Equity and Inclusion
14.34   ZZBUGS Human Resource Analytics
14.35   ZZBUHS Leadership and Organisational Development

Undergraduate Major – New
14.36   INFSG1 Cybersecurity Management
14.37   MARKD1 Marketing Analytics

Undergraduate Major – Revisions
14.38   COMMJ1 Business Analytics
14.39   MARKA1 Marketing

Engineering

Undergraduate Minor – New

14.40   ENGGF2 Nuclear Engineering

Undergraduate Honours Specialisations – Revision

14.41   COMPBH Computer Engineering

Law & Justice

Program – Undergraduate Revision
14.42   3422 Bachelor of Criminology & Criminal Justice

Medicine & Health

Program – Undergraduate Revision
14.43   3880 Bachelor of International Public Health

Program – Postgraduate Revisions
14.44   5420 Graduate Diploma in Orientation and Mobility
14.45   7367 Graduate Certificate in Global Health

Undergraduate Major – Revisions
14.46   MICRJ1 Immunology
14.47   MICRL1 Immunology (Advanced Science)
14.48   NEURA1 Neuroscience
14.49   NEURS1 Neuroscience
14.50   PATHA1 Pathology
14.51   PATHB1 Pathology (Advanced Science)

Science

Program – Undergraduate New
14.52   3928 Bachelor of Aviation (Remotely Piloted Aircraft Systems)

Program – Undergraduate Revision
14.53   3131 Bachelor of Materials Science and Engineering (Honours)

Program – Postgraduate Revision
14.54   8271 Master of Marine Science and Management

Undergraduate Major – New
14.55   MATSM1 Materials Science and Engineering (Materials Engineering)
Undergraduate Major – Revision
14.56   MATSB1 Materials Science
University Board of Studies (BoS)
Program – Undergraduate Revisions
14.57   6115 UNSW Preparation Program 17-19
14.58   7002 Diploma in Engineering (UNSW Global)
14.59   7003 Diploma in Computer Science (UNSW Global)
UNSW Canberra
Program – Postgraduate New
14.60   7470 Graduate Certificate in Policy Leadership
14.61   7471 Graduate Certificate in Cyber Security Leadership
Program – Postgraduate Revisions
14.62   7572 Graduate Certificate in Strategy and Security
14.63   8572 Master of Strategy and Security
UNSW Canberra – School of Professional Studies – Research
14.64   1083 Doctor of Philosophy
14.65   2407 Master of Public Sector Leadership
14.66   2408 Master of Cyber Security

15.   Higher Doctorates – Nil

16.   Academic Partnerships – Nil

<mark>**G   MINUTES**</mark>

17.   AB Committees, University Committees, Board of Studies (BoS) & Faculty Boards
The Academic Board noted the following minutes:

17.1	Program Review Committee (PRC)
	• 1 June 2023 (unconfirmed)
17.2	Academic Board Programs Committee (ABPC) – see AB agenda item 19
	• 2 June 2023 (unconfirmed)
17.3	University Academic Quality Committee (UAQC) – Nil
17.4	University Higher Degree Research Committee (UHDRC)
	• 4 May 2023 (unconfirmed)
17.5	University Research Committee (URC) – Nil
17.6	Arts, Design & Architecture – Nil
17.7	Business School
	• 4 May 2023 (confirmed)
17.8	Engineering
	17.8.1 5 May 2023 (unconfirmed)
	17.8.2 1 June 2023 circular (8543 M Info Tech, 8338 M Eng Science, 8037 M Food Science and related academic proposals) – see AB agenda item 19
17.9	Law & Justice
	17.9.1 3 May 2023 (confirmed)
	17.9.2 10 May 2023 circular
17.10	Medicine & Health – Nil
17.11	Science
	• 4 May 2023 (confirmed)

17.12	University Board of Studies (BoS)
	• 17 May 2023 (unconfirmed)
17.13	UNSW Canberra
	• 22 May 2023 (unconfirmed)

18. **2022 Student Conduct and Complaints Annual Report – Confidential: this version is not to be distributed outside of UNSW**
The AB noted the findings of the 2022 Student Conduct and Complaints Annual Report, which would be released publicly on the UNSW website by the Conduct and Integrity Office (CIO), once reviewed by all relevant UNSW committees.

The AB discussed the following:
- Detection is not a reflection of all incidents of misconduct as there is underreporting of academic misconduct at UNSW, with only about 3% of the student headcount being reported.
- Students and staff can register a complaint about suspected student misconduct. Student complaints may be lodged anonymously.
- The CIO has developed a tool to detect and investigate contract cheating, reducing the time-consuming and manual task of uploading Moodle logs to IP look up providers from hours and days to minutes, which also analyses the IP locations used. This detail is not in the annual report as the tool is still undergoing tests, consultation, internal checks and approval from UNSW Cyber Security, privacy etc.

It was noted that as the reporting period, up to December 2022, overlapped only briefly with the rise of ChatGPT, reporting on the unauthorised use of generative artificial intelligence models as well as support for staff and students would be included in the next annual report.

The Chair thanked Ms Greene and the CIO for the detail and the high quality of the report.

19. **Engineering Postgraduate Coursework Provisions (Information Technology, Engineering Science, Food Science and related proposals)** – see AB agenda items 17.2 and 17.8.2

Professor Pagnucco presented on the summary of proposed updates and the coursework wireframe for the following three suites of Engineering postgraduate coursework programs and related academic offerings: 8543 Master of Information Technology, 8338 Master of Engineering Science and 8037 Master of Food Science.

The AB noted the following:
- The aim of the updates is to optimise the quality and speed of the University's assessment of recognition of prior learning (RPL) for advanced standing at the point of admissions.
- The proposed package of academic proposals is the result of a triangulation of market-smart intelligence, administrative sustainability, and academic rigour and compliance.

Professors Foster and Pagnucco discussed that the changes would enable:
- significantly more principled and coherently structured programs based on alignment with the Australian Qualifications Framework (AQF),
- significantly reduced administrative burden for academic and professional staff,
- the availability of more streamlined and supportive programs for a broader range of future students while mitigating risks associated with the assessment and award of credit for advanced standing through RPL,
- faster application turnaround times resulting in improved Faculty planning and competitiveness for future student recruitment, and
- improved equity and access for students via alternative pathways into Engineering's in-person Master programs or transfers between programs so as not to disadvantage any student, thus assisting in improving the overall student experience.

The AB endorsed the proposed updates to the Engineering postgraduate coursework programs, in principle. The Faculty aimed to provide the academic proposals for consideration and approval by the AB at its meeting on 15 August 2023, according to the following implementation roadmap:

Milestone Description	Responsibility/Resource	Deadline (Status)
Finalise academic rules for programs and specialisations and required documentation	Faculty of Engineering Academic Programs Team in collaboration with Deputy Heads of Schools (Education), School Learning and Teaching Directors, and specialisation convenors	COB 30 May 2023 (Completed)
Faculty Academic Committee & Faculty Board endorsement of proposed changes (by circulation)	Members of the Faculty of Engineering Academic Programs Committee and Faculty Board	COB 1 June 2023 (Endorsed)
Consideration by the Academic Board Programs Committee	Academic Board Programs Committee (ABPC)	2 June 2023 (Endorsed in principle)
Engineering submit Authority to Proceed (ATP) for Postgraduate coursework programs	Faculty of Engineering Academic Programs Manager and DVCAQ	15 June 2023
Consideration by Academic Board for in principle approval	Academic Board	27 June 2023
ECLIPS work to be finalised	Faculty of Engineering Academic Programs team	30 June 2023
Consideration by the Academic Programs Advisory Group	Academic Programs Advisory Group (APAG)	5 July 2023
Consideration by the Academic Programs Advisory Group	Academic Programs Advisory Group (APAG), if necessary	Week of 24 July 2023
Consideration by the Academic Board Programs Committee	Consideration by the Academic Board Programs Committee (ABPC) for recommendation to the AB for approval	28 July 2023
Consideration by the Academic Board for approval	Academic Board	15 August 2023
ECLIPS and SIMs work + CRICOS	Faculty of Engineering Academic Programs Team in collaborate with Academic Administration and the University Quality Manager	June-September 2023

AB members were invited to provide feedback and/or raise any concerns with Professors Foster and Pagnucco in July 2023, as per the implementation roadmap provided above.

The Chair thanked Professors Foster and Pagnucco for their presentation, to be circulated to AB after the meeting, and the Faculty's comprehensive submission of the proposed updates to the three suites of Engineering postgraduate coursework programs and related academic offerings.

H   OTHER BUSINESS
20.   Business without notice
- Last meeting for outgoing AB members

The Chair farewelled all the outgoing AB members (see item 1) and wished them well. He thanked everyone for their good wishes and declared the meeting closed at 12.25pm.

Next scheduled meeting: Tuesday 15 August 2023, 10am to 12.30pm

Professor Scott Kable
Academic Board President and Chair
15 August 2023