UNSW Course Outline

PSYC7234 Professional and Ethical Practice (Clinical) 4 - 2023

Course Code : PSYC7234
Year : 2023
Term : Term 2
Teaching Period : T2
Delivery Mode : In person
Delivery Format : Standard
Delivery Location : Kensington

General Course Information

Course Code : PSYC7234
Year : 2023
Term : Term 2
Teaching Period : T2
Is a multi-term course? : No
Faculty : Faculty of Science
Academic Unit : School of Psychology
Delivery Mode : In person
Delivery Format : Standard
Delivery Location : Kensington
Campus : Sydney
Study Level : Postgraduate
Units of Credit : 6

Useful Links

Handbook Class Timetable

Course Details & Outcomes

Course Description

PEP4 (Clinical) follows from PEP3, and provides ongoing training as part of the practical

component of the clinical program. The aim of the course is to further develop the clinical competencies of trainees and increase clinical experience across a wide range of client presentations. In PEP4 trainees are required to continue with the supervised placement in the UNSW Psychology Clinic, attend a supervised external placement, and attend weekly professional meetings.

Course Aims

The aim of the course is to further develop and strengthen the Clinical Psychology competencies of candidates, which is achieved through the active participation in client work and regular supervision at the UNSW Psychology Clinic, and at one external placement setting.

Relationship to Other Courses

PSYC7233 Professional and Ethical Practice (Clinical) 3 is a pre-requisite for this course.

Course Learning Outcome

Course Learning Outcomes
CLO1 : Demonstrate knowledge and application of psychological theory in clinical assessments and diagnosis
CLO2 : Demonstrate knowledge and application of psychological theory in case conceptualisation and selection of evidence-based interventions
CLO3 : Actively integrate individual perspectives and cultural considerations into all aspects of client care.
CLO4 : Demonstrate skillful delivery of evidence based interventions including effective engagement and taking a collaborative and responsive approach.
CLO5 : Apply knowledge of psychometric methods to correctly select, administer, score and interpret common psychometric tests.
CLO6 : Demonstrate counselling skills and communicate effectively in verbal and non-verbal forms with clients and other professionals.
CLO7 : Demonstrate self-awareness, reflectivity and cognitive flexibility in client work.
CLO8 : Demonstrate respect for and commitment to the scientific method through evidence based practice.
CLO9 : Demonstrate knowledge of ethical and professional codes, standards and guidelines, and commitment to their application.
CLO10 : Demonstrate professionalism and accountability in all areas of professional activities including concern for welfare of others, responsiveness to supervision and timely approach to clinical work. * The level of competencies demonstrated in each of the course learning outcomes above should be at a level consistent with the stage of clinical training. The expected level of competency gradually increases as clinical training progresses.

Course Learning Outcomes	Assessment Item
CLO1 : Demonstrate knowledge and application of psychological theory in clinical assessments and diagnosis	• Neuro/Psychometric case presentation

	• Psychology Clinic Placement documentation • Active participation in meetings • Case report • Professional and ethical practice in UNSW Psychology Clinic placement • Audio-visual session recordings • Field Placement documentation • Therapy Case Presentation • Professional and ethical practice at external field placement
CLO2 : Demonstrate knowledge and application of psychological theory in case conceptualisation and selection of evidence-based interventions	• Neuro/Psychometric case presentation • Psychology Clinic Placement documentation • Active participation in meetings • Case report • Professional and ethical practice in UNSW Psychology Clinic placement • Audio-visual session recordings • Field Placement documentation • Therapy Case Presentation • Professional and ethical practice at external field placement
CLO3 : Actively integrate individual perspectives and cultural considerations into all aspects of client care.	• Neuro/Psychometric case presentation • Psychology Clinic Placement documentation • Active participation in meetings • Case report

	• Professional and ethical practice in UNSW Psychology Clinic placement • Audio-visual session recordings • Field Placement documentation • Therapy Case Presentation • Professional and ethical practice at external field placement
CLO4 : Demonstrate skillful delivery of evidence based interventions including effective engagement and taking a collaborative and responsive approach.	• Neuro/Psychometric case presentation • Psychology Clinic Placement documentation • Active participation in meetings • Case report • Professional and ethical practice in UNSW Psychology Clinic placement • Audio-visual session recordings • Field Placement documentation • Therapy Case Presentation • Professional and ethical practice at external field placement
CLO5 : Apply knowledge of psychometric methods to correctly select, administer, score and interpret common psychometric tests.	• Neuro/Psychometric case presentation • Psychology Clinic Placement documentation • Active participation in meetings • Case report • Professional and ethical practice in UNSW Psychology Clinic placement • Audio-visual session recordings

	• Field Placement documentation • Professional and ethical practice at external field placement
CLO6 : Demonstrate counselling skills and communicate effectively in verbal and non-verbal forms with clients and other professionals.	• Therapy Case Presentation • Neuro/Psychometric case presentation • Psychology Clinic Placement documentation • Active participation in meetings • Case report • Professional and ethical practice in UNSW Psychology Clinic placement • Audio-visual session recordings • Field Placement documentation • Professional and ethical practice at external field placement
CLO7 : Demonstrate self-awareness, reflectivity and cognitive flexibility in client work.	• Therapy Case Presentation • Neuro/Psychometric case presentation • Psychology Clinic Placement documentation • Active participation in meetings • Case report • Professional and ethical practice in UNSW Psychology Clinic placement • Audio-visual session recordings • Field Placement documentation • Professional and ethical practice at external field placement

CLO8 : Demonstrate respect for and commitment to the scientific method through evidence based practice.	• Therapy Case Presentation • Neuro/Psychometric case presentation • Psychology Clinic Placement documentation • Active participation in meetings • Case report • Professional and ethical practice in UNSW Psychology Clinic placement • Audio-visual session recordings • Field Placement documentation • Professional and ethical practice at external field placement
CLO9 : Demonstrate knowledge of ethical and professional codes, standards and guidelines, and commitment to their application.	• Therapy Case Presentation • Neuro/Psychometric case presentation • Psychology Clinic Placement documentation • Active participation in meetings • Case report • Professional and ethical practice in UNSW Psychology Clinic placement • Audio-visual session recordings • Field Placement documentation • Professional and ethical practice at external field placement
CLO10 : Demonstrate professionalism and accountability in all areas of professional activities including concern for welfare of others, responsiveness to supervision and timely approach to clinical work. * The level of competencies demonstrated in each of	• Therapy Case Presentation • Neuro/Psychometric case presentation

the course learning outcomes above should be at a level consistent with the stage of clinical training. The expected level of competency gradually increases as clinical training progresses.	• Psychology Clinic Placement documentation • Active participation in meetings • Case report • Professional and ethical practice in UNSW Psychology Clinic placement • Audio-visual session recordings • Field Placement documentation • Professional and ethical practice at external field placement

Learning and Teaching Technologies

Moodle - Learning Management System | Microsoft Teams | Zoom

Learning and Teaching in this course

Following on from PEP3, clinical supervision in this course will provide further practical training in clinical skills of assessment, case formulation and treatment. Trainees will continue to assess and treat clients in the Psychology Clinic and at one external field placement setting, informed by relevant theoretical models and adopting evidence-based approaches.

Teaching in PEP4 is delivered via supervision and feedback on clinical practice in the Psychology Clinic and on external placement, via written feedback on case reports, via training seminars and case presentations in weekly PEP and Neuro/Psychometric meetings.

Compulsory activities associated with PEP4 are as follows:

1. Registration and Compliance

Trainees must ensure that they have current provisional/general registration with the Australia Health Practitioner Regulation Agency (AHPRA) for the entire placement period (and for the duration of enrolment in the program). Trainees may also be doing clinical work in NSW Health settings as an adjunct to the Psychology Clinic placement, and are required to have completed NSW Health Bulk Compliance checks and obtained full or temporary verification with NSW Health for placement in public health settings.

2. UNSW Psychology Clinic Placement

Trainees will continue their clinical placement at the UNSW Psychology Clinic, which includes client work and regular supervision with their assigned Clinic Supervisors. Trainees are typically expected to attend one hour per week of adult therapy supervision, one hour per week of child therapy supervision, and also child cognitive and adult neuropsychology assessment supervision sessions as required. Additional supervision meetings are also held for those involved in conducting group programs or working with specialised client groups. Trainees are required to keep a supervision log, in which they record topics discussed in supervision sessions. This log should be signed regularly by the supervisor.

3. Professional Practice Meetings & Neuropsych Meetings

Attendance at weekly Professional Practice meetings is compulsory for all trainees enrolled in PEP4. These meetings are held throughout the year (i.e., not only in session weeks) and are considered to be the equivalent of work-place staff meetings. The meetings are held every Wednesday afternoon from 2pm – 3pm, although the time may be subject to change. In addition, trainees in PEP4 must also attend weekly Neuro/Psychometric meetings. These meetings are held on Wednesday, from 3pm – 4pm.

4. Intake Duty

Trainees are required to perform 2.5 hours of intake duty per fortnight for the duration of the placement at the Psychology Clinic. Intake duty includes responding to clinic enquires, performing intake interview with potential clients and a range of administration duties. Compliance with the administrative procedures must be demonstrated to be satisfactory.

5. Audio-visual Session Recordings

Trainees should regularly review their client session recordings and select at least 5 recordings (minimum of one recording each month) to be submitted to relevant Clinic Supervisors for comments and feedback. These submissions should include a brief description of the session content and also self-reflections including aspects of the session that the trainee performed well and the aspects that require further improvement. This process helps trainees to develop and refine their self-reflective competencies in clinical practice.

6. Logbooks

Throughout the program, trainees should be keeping a professional log of all relevant practical work completed. The Professional Practice Logbook entries for the UNSW Psychology Clinic placement are recorded in the UNSW InPlace system. For field placements, a digital excel version of the logbook can be found on the clinic Teams site and completed logbooks from the entire placement should be uploaded as one pdf file on to InPlace at the completion of the placement. Each page of the logbook must be signed by your placement Supervisor as endorsement of the activities completed. Please discuss with your supervisors the frequency of which they would like these logs to be reviewed and signed (no less frequently than once a fortnight).Each entry of the logbook must be signed by your placement Supervisor as endorsement of the activities completed. The Professional Practice Logbook entries for the external field placement is in a digital excel version and can be found on the clinic Teams site. Each page of the logbook must be signed by your placement Supervisor as endorsement of the activities completed. Please discuss with your supervisors the frequency of which they would like these logs to be reviewed

and signed (no less frequently than once a fortnight).

Your logbook records should include all practical clinical work, attendance at special workshops, weekly professional practice meetings, intake duty, liaison with other professionals associated with casework, and individual/group supervision sessions. It is your responsibility to keep track of the number of hours of practical work you have done and to be able to establish the validity of your entries. In addition to being a necessary part of your assessment, you will find your personal log of professional activities and experience extremely helpful when compiling job applications in the future.

7. External (Field) Placement

Concurrent with a placement in the Psychology Clinic, trainees also complete an external field placement. Typically, these external field placements are 40 days long and completed by attending two days per week for a period of 20 weeks. Some variation of the typical placement program may be negotiated on a case-by-case basis, e.g. one day per week for 40 weeks.

8. Psychology Clinic and Field Placement Documentation

Trainees are required to submit, where relevant, copies of their Supervision Contract, Mid and End Placement Review Reports (for both adult and child work) and copies of their signed placement logbooks to the Clinic Director or Placement Coordinator as soon as these documents have been completed and signed off by the relevant supervisors. Trainees are also required to submit a copy of the Mid-Placement Trainee Self-Evaluation Form to their supervisors at least one week prior to the Mid Placement Review meeting.

NB – please consult relevant sections of the *Professional Practice Guidelines* booklet and the *Clinic Handbook* for more information about the procedures involved in working in the Psychology Clinic. Please consult the *Guidelines for the Completion of Field Placements* for more information about completing field placements.

Additional Course Information

1. All trainees MUST maintain Provisional/General Psychologist registration with AHPRA for the duration of the course.

2. All trainees MUST have completed the NSW Health Bulk Compliance Check and received full verification before the commencement of PEP4.

Assessments

Assessment Structure

Assessment Item	Weight	Relevant Dates
Neuro/Psychometric case presentation Assessment FormatIndividual	11%	Start DateCompleted in term 1, prior intake Due DateCompleted in term 1, prior intake

Psychology Clinic Placement documentation Assessment FormatIndividual	11%	Start DateDuring placement Due DateBy end of placement
Active participation in meetings Assessment FormatIndividual	12%	Start DateCompleted in term 1, prior intake Due DateCompleted in term 1, prior intake
Case report Assessment FormatIndividual	11%	Start DateCompleted in term 1, prior intake Due DateCompleted in term 1, prior intake
Professional and ethical practice in UNSW Psychology Clinic placement Assessment FormatIndividual	11%	Start DateDuring placement Due DateAt end of placement
Audio-visual session recordings Assessment FormatIndividual	11%	Start DateCompleted in term 1, prior intake Due DateCompleted in term 1, prior intake
Field Placement documentation Assessment FormatIndividual	11%	Start DateNot Applicable Due DateWhen documents become available
Therapy Case Presentation Assessment FormatIndividual	11%	Start DateCompleted in term 1, prior intake Due DateCompleted in term 1, prior intake
Professional and ethical practice at external field placement Assessment FormatIndividual	11%	Start DateAt start of field placement Due DateAt end of field placement

Assessment Details

Neuro/Psychometric case presentation

You will be required to do a verbal presentation on one neuropsychology or psychometric assessment client case completed by you. The presentation should include a description of the presenting issues, relevant background, description and interpretation of assessments results, assessment summary and conclusions. Further information can be found in the Professional Practice Guidelines document. You will be rostered to present at the weekly neuro/psychometric meetings and feedback is typically given through a marked rubric.

All assessments use competency-based standards. You must receive satisfactory on all assessment items to pass the course.

Assessment information

Assessment should have been completed in the previous intake: term 1.

Assignment submission Turnitin type

Not Applicable

Psychology Clinic Placement documentation

You are required to submit, where relevant, copies of your Supervision Contract, Mid and End Placement Review Reports (for both adult and child work) and Trainee Self-Assessments through the UNSW InPlace system. You will also need to log all your placement activities in InPlace and forward these entries to your primary supervisor for verification.

All assessments use competency-based standards. You must receive satisfactory on all assessment items to pass the course.

Assessment information

Assessment should have been completed in the previous intake: term 1.

Assignment submission Turnitin type

Not Applicable

Active participation in meetings

You must attend and actively participate in 80% of clinic PEP/psychometric meetings to ensure that you are consistently working towards achieving the professional graduate competencies for specialised areas of practice as per the APAC Accreditation Standards. Any absence must be accompanied by a medical certificate or other reason for absence. Additional self-study material and assessment tasks may be assigned by the Course Convenor to ensure you have covered any material missed as a result of being absent from workshops or meetings.

All assessments use competency-based standards. You must receive satisfactory on all assessment items to pass the course.

Assessment information

Assessment should have been completed in the previous intake: term 1.

Assignment submission Turnitin type

Not Applicable

Case report

You will be required to submit one de-identified case report (maximum 2500 words) detailing your clinical work with one client seen for at least four sessions. See Professional Practice Guidelines for further information on preparing case reports. You will need to submit your case reports via email to the course convenor (or advised otherwise) as one pdf document including a cover sheet and without the name of the candidate. The pdf file name should include the candidate's zID and case report type as “zID_PEP4_CaseReport_NA/CCA/AT/CT”.

All assessments use competency-based standards. You must receive satisfactory on all assessment items to pass the course.

Assessment information

Assessment should have been completed in the previous intake: term 1.

Assignment submission Turnitin type

Not Applicable

Professional and ethical practice in UNSW Psychology Clinic placement

You will need to demonstrate satisfactory professional and ethical practice on placement in the UNSW Psychology Clinic, including timely completion of all client work, attendance at scheduled supervision and intake sessions, attendance at professional meetings and completion of all intake and administrative duties to a satisfactory level. See the Professional Practice Guidelines document for further information. Your clinical and professional competencies will be formally assessed by your supervisors at mid and end placement review periods using standardised Clinical Psychology competency assessment rating tools. Feedback will be given by your supervisors through supervisor reports and discussed during review meetings.

All assessments use competency-based standards. You must receive satisfactory on all assessment items to pass the course.

Assessment information

Assessment should have been completed in the previous intake: term 1.

Assignment submission Turnitin type

Not Applicable

Audio-visual session recordings

You will be required to submit client session recordings (around 20 minutes in length) to your clinic supervisors alongside self-reflections on the recordings. The recordings must include different session types across different age groups (e.g., assessment/therapy, child/adult). Candidates must submit at least one recording per month while on placement. Feedback is typically given verbally by your supervisors during supervision sessions.

All assessments use competency-based standards. You must receive satisfactory on all assessment items to pass the course.

Assessment information

Assessment should have been completed in the previous intake: term 1.

Assignment submission Turnitin type

Not Applicable

Field Placement documentation

You are required to submit, where relevant, copies of your Supervision Contract, Mid and End Placement Review Reports (for both adult and child work) and Trainee Self-Assessments through the UNSW InPlace system. You will also need to log all your placement activities in InPlace and

forward these entries to your primary supervisor for verification.

All assessments use competency-based standards. You must receive satisfactory on all assessment items to pass the course.

Assignment submission Turnitin type

Not Applicable

Therapy Case Presentation

You will be required to do a verbal presentation on one adult or child therapy client case seen by you for at least four sessions. The presentation should include a description of the presenting issues, relevant background, diagnoses, case formulation and treatment process. Further information can be found in the Professional Practice Guidelines document. You will be rostered to present at the weekly Professional Practice meetings and feedback is typically given through a marked rubric.

All assessments use competency-based standards. You must receive satisfactory on all assessment items to pass the course.

Assessment information

Assessment should have been completed in the previous intake: term 1.

Assignment submission Turnitin type

Not Applicable

Professional and ethical practice at external field placement

You will need to demonstrate satisfactory professional and ethical practice on placement at one external placement site, including a variety of direct client work, attendance at scheduled supervision and completion of all administrative duties to a satisfactory level. Your clinical and professional competencies will be formally assessed by your placement supervisor(s) at mid and end placement review periods using standardised Clinical Psychology competency assessment rating tools. Feedback will be given by your supervisor(s) through supervisor reports and discussed during review meetings.

All assessments use competency-based standards. You must receive satisfactory on all assessment items to pass the course.

Assignment submission Turnitin type

Not Applicable

General Assessment Information

PSYC7234 offered in Term 2 of any year is only taken by candidates in the combined MPsych(Clin)/PhD program. By this point, candidates should have completed all assessment items associated with the UNSW Psychology Clinic placement and only have two assessments

associated with their external field placement (Field placement documentation and Professional and ethical practice at external field placement) outstanding.

Grading Basis

Satisfactory

Requirements to pass course

All assessment items must be Satisfactory to pass this course.

Course Schedule

Attendance Requirements

Given that the course involves clinical placements, candidates are expected to have completed at least 167 hours of clinical placement at the UNSW Psychology Clinic and undertake at least another 167 hours of clinical placement at an external organisation. Placement hours include client work, supervision, administrative responsibilities and necessary client preparations. Additional hours may also be required to demonstrate sufficient clinical competencies.

General Schedule Information

Given the professional training nature of the course, teaching and placement activities can occur outside of the standard term dates and times. Please check the specific dates and times of activities in the Course Schedule carefully.

Candidates undertaking PSYC7234 in Term 2 of 2023 should complete all workshops (and assessment relating to workshop attendance and participation) offered under PSYC7235 in Term 2 of 2023.

Course Resources

Course Evaluation and Development

All candidates will have the opportunity to provide feedback via the UNSW MyExperience survey. Candidates will also be invited to provide feedback while on placement through their supervisors and Clinic Director.

Staff Details

Position	Name	Email	Location	Phone	Availability	Education Learning Support Contact	Primary Contact
Convenor	Chien Gooi	c.gooi@unsw.edu.au	MAT805	9065 7754		Yes	Yes
	Shane Vassallo	s.vassallo@unsw.edu.au	MAT804	9065 7756		Yes	No
Lecturer	Anagha Aery	a.aery@unsw.edu.au	MAT824	9065 7759		No	No

Other Useful Information

Academic Information

Upon your enrolment at UNSW, you share responsibility with us for maintaining a safe, harmonious and tolerant University environment.

You are required to:

- Comply with the University's conditions of enrolment.
- Act responsibly, ethically, safely and with integrity.
- Observe standards of equity and respect in dealing with every member of the UNSW community.
- Engage in lawful behaviour.
- Use and care for University resources in a responsible and appropriate manner.
- Maintain the University's reputation and good standing.

For more information, visit the UNSW Student Code of Conduct Website.

Academic Honesty and Plagarism

Referencing is a way of acknowledging the sources of information that you use to research your assignments. You need to provide a reference whenever you draw on someone else's words, ideas or research. Not referencing other people's work can constitute plagiarism.
Further information about referencing styles can be located at https://student.unsw.edu.au/referencing

Academic integrity is fundamental to success at university. Academic integrity can be defined as a commitment to six fundamental values in academic pursuits: honesty, trust, fairness, respect, responsibility and courage. At UNSW, this means that your work must be your own, and others' ideas should be appropriately acknowledged. If you don't follow these rules, plagiarism may be detected in your work.
Further information about academic integrity and **plagiarism** can be located at:

- The Current Students site https://student.unsw.edu.au/plagiarism, and
- The ELISE training site http://subjectguides.library.unsw.edu.au/elise/presentation

The Student Conduct and Integrity Unit provides further resources to assist you to understand your conduct obligations as a student: https://student.unsw.edu.au/conduct

Submission of Assessment Tasks

Penalty for Late Submissions
UNSW has a standard late submission penalty of:

- 5% per day,
- for all assessments where a penalty applies,
- capped at five days (120 hours) from the assessment deadline, after which a student cannot submit an assessment, and
- no permitted variation.

Any variations to the above will be explicitly stated in the Course Outline for a given course or assessment task.

Students are expected to manage their time to meet deadlines and to request extensions as early as possible before the deadline.

Special Consideration
If circumstances prevent you from attending/completing an assessment task, you must officially apply for special consideration, usually within 3 days of the sitting date/due date. You can apply by logging onto myUNSW and following the link in the My Student Profile Tab. Medical documentation or other documentation explaining your absence must be submitted with your application. Once your application has been assessed, you will be contacted via your student email address to be advised of the official outcome and any actions that need to be taken from there. For more information about special consideration, please visit: https://student.unsw.edu.au/special-consideration

Important note: UNSW has a "fit to sit/submit" rule, which means that if you sit an exam or submit a piece of assessment, you are declaring yourself fit to do so and cannot later apply for Special Consideration. This is to ensure that if you feel unwell or are faced with significant circumstances beyond your control that affect your ability to study, you do not sit an examination or submit an assessment that does not reflect your best performance. Instead, you should apply for Special Consideration as soon as you realise you are not well enough or are otherwise unable to sit or submit an assessment.

Faculty-specific Information

Additional support for students

- The Current Students Gateway: https://student.unsw.edu.au
- Student support: https://www.student.unsw.edu.au/support
- Academic Skills and Support: https://student.unsw.edu.au/academic-skills
- Student Wellbeing, Health and Safety: https://student.unsw.edu.au/wellbeing
- Equitable Learning Services: https://student.unsw.edu.au/els
- UNSW IT Service Centre: https://www.myit.unsw.edu.au

School Contact Information

School of Psychology

Phone: +61 2 9385 3041

E-mail: psychology@unsw.edu.au

Honours E-mail: honours.psychology@unsw.edu.au